



FORREST OVAL

CONDITIONS OF HIRE

Tel: 08 9641 2233
Fax: 08 9641 2202
Email: records@york.wa.gov.au
PO Box 22, York WA 6302

1. **BOOKINGS**

Hirer **MUST** advise the Council the purpose for which the Forrest Oval is being hired.

Bookings must be confirmed seven days prior to the event. The bond must be paid when a booking or a tentative booking is made.

Full hire fees **MUST BE** paid on confirmation or before the event. Any bookings not confirmed at least seven days in advance will be cancelled and bond will be forfeited.

Payments can be made by cash, cheque, EFTPOS or direct bank deposit to:
Shire of York, BSB: 633-000, Account No.: 118630623.

The bond will be refunded electronically after inspection of the premises. Please complete your banking details on the Hire Form.

Keys can be picked up on the day before the event (or on the Friday) by 4.30pm.
Keys are to be returned on the next working day.

2. **GENERAL**

SMOKING IS PROHIBITED. The venues are a **TOTAL FIRE BAN AREA.** Naked lights are not permissible.

Hirer is responsible for **ALL** damage and for losses while the venue is booked.

All use is subject to order being maintained to the satisfaction of Police and the Council. Noise level of bands is subject to control by authorised Council staff and/or Police.

3. **CLEANING**

Hirer to be responsible for leaving all areas in same condition as found. Basic requirements as follows:

Remove all rubbish Clean up all spillages

Hirer to arrange for the removal of all excess rubbish from the premises.

Your arrangements for cleaning up after the function must be notified to the Council at the time of making the booking to avoid clashing with other users.

4. **PUBLIC LIABILITY INSURANCE**

Council has a Casual Hirer's Liability Policy which indemnifies casual hires of Council owned facilities for claims from third parties for bodily injury and/or property damage arising from the activities casual hirers whilst using the Council owned facility.

This insurance does not include incorporated bodies, commercial and community events, sporting clubs or associations of any kind who must arrange their own insurance prior to the hire of the facility. These hirers must provide a copy of the Certificate of Currency (\$10 million minimum) and submit with Town Hall booking forms.

Community groups needing insurance can contact Local Community Insurance Services 1800 853 800.

Non compliance with any of the above conditions may cause the **FORFEITURE** of deposit and may also render the responsible hirer liable for additional costs in the event of damage.

**Forrest Oval is a community facility.
Please assist the community by taking care of the buildings and
the facilities.**

Enjoy your event.

Hire Fees 2020/21

Bond

Forrest Oval \$1000.00

Oval

Commercial Hire per day \$680

Not-for-Profit / Community Group \$330
Per day (per hour pro rata by negotiation)

Lights

All groups utilising one set or 50 lux per hour \$12.00

All groups utilising two sets or 100 lux per hour \$24.00

Overflow Camping – unpowered – per 2 people \$15.00

Additional guests camping – per person \$6.00

Shower Use Fee – 15 mins maximum – per person \$5.00